

T. C. U. FACULTY BULLETIN

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The Cabinet has passed the following regulation with reference to senior examinations. The examinations for seniors and graduates will be given on May 22, 23, and 24, and all grade reports are to be in the Registrar's Office by 4 p. m., Tuesday, May 27. After a student has finished his examination in any subject, he will not be required to attend that class any longer.

The Registrar's Office will supply a list of the students affected by the above ruling within the next three or four days. This regulation applies only to June seniors and June graduates.

Beginning early next week, students will be making out their petition sheets and will, therefore, find it necessary to consult their major and first minor professors. It is very necessary that each department head establish definite office hours for the rest of the semester in order to take care of this matter.

The family of M. Kreuger, author of "Pioneer Life in Texas," has presented a leather bound volume of the book to the library. Mr. Kreuger was a resident of San Antonio and his family still live there.

The faculty plays, which were to have been presented some time ago, will be given May 13. Two one-act plays will be given, according to Dean Beckham.

The freshman class will have open house Sunday afternoon at the home of Mrs. Ernest Alexander, the class mother.

Faculty name redacted

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, who has been ill for some time, is better. is confined to his home because of a sprained back.

The first of the series of senior recitals will be given Monday night at 8:15 when Miss Lillian Hoefflein, pianist, will be presented. Miss Hoefflein will be assisted by Misses Elizabeth Strayhorn and Adeline Boyd.

"The second of the comprehensive examinations in English was given last week and four students failed to pass," said Dr. Hughes. "These students will not graduate in June but will study and take the examination again during the summer so that if they pass then they will be allowed to receive degrees in August." This examination was given for transfer majors in the subject. It was the first time that anyone had failed to pass the second examination.

A business man will be on the campus at 11 o'clock today to interview senior boys about securing positions for next year, according to Prof. Ballard.

Miss Winnie Roberson will be presented in her senior recital in expression next Wednesday night. She will read parts of the three-act comedy, "Let Us Be Gay," by Rachel Crothers.

Prof. J. W. Ballard reports that an airplane picture of the campus will be made at 10:30 o'clock Monday morning. This is called to the attention of the faculty that they may announce it in their 8 and 9 o'clock classes Monday and have as many students as possible out on the campus at the time the picture is made.

Report of Special Committee on Defining
Symbols Used in Grading

I. Definition of the Symbols.

(For the catalogue and other public announcements and for the students.)

- A: The Grade A is reserved for exceptional work.
- B: The Grade B implies superior work.
- C: The Grade C means medium work.
- D: The Grade D means inferior work.
- F: The Grade F means failure.

II. Supplementary Definition of the Symbols.

(For the guidance of the teacher.)

The grade A means exceptional work and implies as close an approximation to perfection as can be expected from a student.

- (1) In some course the nature of the work is such that the student cannot go beyond the limits prescribed by the nature of the courses or by the instructor. In these courses the grade A should be given because the student has attained:
 - (1) The mastery of all assignments.
 - (2) An intelligent grasp of the subject.
 - (3) A comprehension of the relation of the part to the whole, that is the relation of the subject studied to the larger body of knowledge to which it belongs and to related subjects.
 - (4) An ability to express this knowledge either orally or in writing, in a clear, intelligent and coherent manner, in English that is free from glaring faults.
- (2) In other courses the amount of work which a student can do is limited only by his time and inclination. In such courses the grade A should imply in addition to those attainments mentioned in (1) a willingness to go, and an achievement, beyond that of the regular course. In all cases it should imply exceptional traits of character as well as attainment of knowledge.
- B. The grade B should be given to the student who attains the four particulars enumerated in defining the A grade but who in one or two or, at most, three of them does work of a distinctly poorer quality.
- C. The grade C should represent conscientious effort; honest endeavor to cover the assignments; a reasonable comprehension of the subject studies with its relations; and the ability to discuss the subject in fair English. The largest number of students will be found in this group.

- D. While the grade D represents little actual attainment by the student, it implies that he has done just enough to receive credit without repeating the course.

III. Distribution of Grades.

- (1) In any considerable group of students the number of those receiving:

the grade A should range from 0 to 5%
the grade B, from 15 to 20%
the grade C from 40 to 50%
the grade D; from 20 to 25%
the grade F, from 10 to 15%

- (2) This distribution applies to the undergraduate student body. For the Freshman class the normal distribution would probably range as follows: A, 0 to 5%; B, 10 to 15%; C, 35 to 45%; D, 20 to 25%; F, 20 to 25%; (For the Fall Semester of 1929-30 the distribution of Freshmen was: A, 9%; B, 18%; C, 27%; D, 22%; F, 24%.)

- (3) The distribution of grades for graduate students should differ materially from either of the above. It is expected that a curve of distribution will be worked out for this group.

IV. Further Steps.

It is recommended that steps be taken to bring the system to the attention of the entire faculty for explanation and discussion. To this end the following suggestions are made:

1. That the new system be presented to the entire faculty for explanation and discussion.
2. That the Registrar prepare graphs of all teachers' grades for the fall semester 1929-30. These graphs will serve as a basis for discussion.
3. That, in order to make any additional explanations and adjustments, conferences be held by teachers and proper administrative authorities. This will guarantee cooperation and approximate uniformity in the operation of the grading system.
4. That these steps be followed by a continuous process of education extending from semester to semester in order to establish and maintain a uniform system of grading.