Vol. IX

September 10, 1937

No. 1

Sincere greetings to everyone: Thrice welcome to our new faculty members. We begin the session of 1937-38 with the largest enrollment we have ever recorded at this season of the year. This in itself is both a challenge, and reason for encouragement.

For your information may we say that the Faculty Bulletin will be issued from the Registrar's Office each Friday evening. Announcements or items of interest to members of the faculty must be in the office not later than noon Thursday. While the Bulletin will be circular in form it will contain many very important items. Read it regularly and promptly. Help make it a medium of communication worthy of the name.

REGISTRATION NOTES

White "Admit to Class" cards on all students who have registered up to Saturday evening will be delivered to the teachers early Monday morning, the 13th.

Do not be alarmed if you should find a few Freshmen in Sophomore classes. A few partial "bustees" with only 15, 18 or 21 semester hours, emergency registrations, may be in this group.

Beginning with today (Friday) when a student has once registered for a course no change will be permitted until Wednesday afternoon, the 15th, when all changes are to be made. All changes must be made on cards provided in the office for that purpose. These must be signed by some member of the faculty with whom the student registered. Any drops or adds after the 15th will necessitate payment of a fee of \$1.00 through the Business Office. We take this action to avoid comgestion in the office and to give opportunity for serious thinking before changes are made.

Please do not schedule classes or examinations at 10 MWF. These hours must be kept free for the Main Chapel, Brite Chapel and student gatherings.

"Drop" is an official term. Students cannot drop a course by simply quitting it, neither can a teacher drop a student by omitting his name from the roll. After the first few days of school the student must secure written permission from a teacher to drop a course. "Drop" cards are available in the office for this purpose.

When a student has been "absent" from your class three consecutive recitations, please report to the office using a "Delinquency" card. The reason for absence will be

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Room Bl04 will be available at any hour after 8 and 9 MWF English lla at 8 TTS - put all new registrations in room 219 instead of 218.

CLOSED SECTIONS

Bible 120 at 8 MWF and 10 TTS in the fall.

Psychology 121 at 8 MWF and 11 TTS.

Social Science 12 at 9 TTS and 11 MWF.

EVENING COLLEGE FACULTY MEETING

ALL MEMBERS OF THE EVENING COLLEGE FACULTY ARE URGED TO ATTEND THE FACULTY MEETING, TUESDAY EVENING, SEPTEMBER 14, 7:00 P.M. Room 1, Main Building. DR. BOECK, DIRECTOR OF THE EVENING COLLEGE IS VERY ANXIOUS FOR A FULL ATTENDANCE.