

AN URGENT WORD!

You will recall in recent issues of the Faculty Bulletin your attention has been called to the requirement that each student attending class must place in the hands of the teacher an "ADMIT TO CLASS CARD". It is quite evident that some teachers are disregarding this administrative requirement. To disregard an important matter of this sort is to create in the minds of the students an attitude of indifference towards settling the account in the Business Office. Please check over your cards to make sure that every student now reporting to you, either in class or for private lessons, has placed in your hands an "admit to Class Card" for that particular course. Any error that has been made in either the Registrar's Office or the Business Office will be carefully corrected if the word is sent to the office.

The records show that sixty-nine new students have entered Texas Christian University at the beginning of the second semester, which places our enrollment for the year at approximately the same figure as for one year ago. At the present moment, fifty-eight students dropped out at Mid-Year. Figures relating specifically to military service are not available.

PHYSICAL EXAMINATION

This important item was scheduled for all new students this afternoon between one and two o'clock in the Gym. This word is being placed in the Faculty Bulletin that you may have the information in the event students should ask you when and where the physical examination was due to be taken. You may say the time has already passed, and they should report to the Registrar's Office if this important item has not been attended to.

CATALOGUE COPY for the 1942-43 issue should be in hand within the next two weeks or at the very latest March 1. Please prepare your copy immediately, using the enclosed copy from last year and making your changes on this copy as far as possible that we may have the least possible revision in printing to be made through the Registrar's Office where the copy is placed in final form for the printer. To use old copies as far as possible, saves proof reading and saves time for you as well. Be assured of our appreciation for your immediate help in preparing this copy.

GRADES

Grades for the fall semester are being mailed this week to our patrons. Thanks to all faculty members who turned in their grades on time or ahead of time. Your promptness is helpful toward our promptness in the office.

ABSENTEES

Thanks again to all faculty members for their reports on absentees. A policy will be forthcoming within the next week or ten days by action of the classification committee and the cabinet. In the meantime, if any student in your class is absent three times, whether consecutively or not, please report same to the Registrar's Office on the usual card for reporting delinquencies. Thanks for your cooperation.

The following students will be attending the Speech Tournament at Abilene Christian College, Friday and Saturday, February 13-14 and are excused from their classes:

Arthur Norred	Bill Welsh
G. L. Robertson	Virginia Thaxton
Kirby Ellis	Joy Moore

The following were excused from class at 11 O'clock Friday and all day Saturday February 6,7th:

Jimmy Farr	Lonnie Dowell	Floppy Blackmon
L. A. Monroe	Bill Conard	Bob Mchenry
Buddy Barron	Jorma Pelto	Jimmy Pattee
Max Humphries	Al Wagler	

EXCUSED ABSENTEES

<u>NAME</u>	<u>DATE</u>	<u>CLASS</u>	<u>REASON</u>
Names redacted	2/6,7,9/42	All Classes	Illness
	2/10/42	All classes	Funeral
	2/2/42	All Classes	Illness
	2/11/42 & Indefinitely		Illness
	1/14,15,16/42	All Classes	Illness
	2/11/42	All Week	Institute
	2/6,7,9/42	All Classes	Illness
	2/4/42	Soc. Sci. Eng.	Illness
	2/2 to 9/42	All Classes	Funeral
	2/2 to 9/42	All Classes	Funeral
	2/3,4/42	All Classes	Illness
	2/9 to 13/42	All Classes	Institute
	2/10/42	All Classes	Illness
	2/7,9/42	All Classes	Illness
	2/9,10/42	All Classes	Illness
1/12 to 29/42	All Classes	Illness	
2/11/42	All Classes	Illness	