Vol. X111

April 23 1942

No. 30

### STRING FINAL EXAMINATIONS

The final examinations for the spring semester will be scheduled through the Faculty Bulletin in the issue of May 7th and will cover the examination period, May 27th through June 2nd.

All faculty members are urged to plan their work accordingly, for no examination is to be given out of schedule. Any proposed deviation from this rule must be checked with the Registrar's office ahead of time that there may be complete understanding in the matter.

Senior examinations for the students scheduled to graduate Monday, June 1, are to be given at the discretion of the teachers and should close not later than Tuesday noon, May 26th, and the grades reported that evening or not later than the following morning that all data may be in hand for proper recording and for the printing of the commencement program. No detailed schedule will be issued relating to the examination for the seniors. Only June Seniors are to have the privilege of early examinations.

Any request for a specific time in the examination schedule must be reported to the Registrar's office not later than April 29th, for after preparing the schedule, it is wise to hold it a few days before publication that any problems involved may be ironed out equitably.

# NEW CATALOG

The general catalog for 1942-43 is now on the press and should be ready for distribution not later than April 29th or 30th. All faculty members should secure copies of the catalog when the notice is given that it has been received that we may have adequate data at hand to accurately participate in the spring registration to be scheduled during a period of two weeks, May 4-16. Flease request your students to get ready for this schedule of registration.

# ABSENCES

Please remember that the total number of absences is to be placed opposite the name of each student when turning the final grade for the spring semester over to the Registrar's office. This is in keeping with the policy followed last fall and should serve as a checking guide for both the teacher and for the office in relation to the grades awarded.

Vol. Xlll

April 23, 1942

No. 30

#### SUMMER CATALOG

The summer term catalog for 1942 is on the press and should be available for distribution among the faculty members in about a week. You will note the form is different, and the detailed description of courses has been omitted. All essential information is given, however, and all major professors and counselors are urged to assist their students in registering for the summer at the same time the students are registering for next year that the entire process may be speeded up and cleared with accuracy. The specific time for pushing these registrations will be May 4-16. Promptness on the part of every faculty member in following this schedule will be appreciated by the administration. Thank you, one and all.

The Following students of the Glee Club were excused for the trip made last week--Wednesday 15th through Saturday 18th :

Elsie Porter
Virginia Ulrickson
Margie Mae Luxa
Rosemary Willeford
Frances Nell McGee
Clyde Nichols
Houston Foster
Charles Bus
Pat Nicholson
George Miller
George Stephens

Jim Kent
James Sawyer
Arthur Arney
Paul Kennedy
Melvin Dacus
Clifford Thomas
Leroy Steinmann
Dunnie Sims
Joe Campbell
Roy Breg
Harold Atkins

The Following students were excused for a track meet April 18th:

Bobby wilson Lloyd Stevens J.B. Pitzer Max Humphries Derrell Palmer James Woodfin

George Towles
Howard Pope
Beecher Montgomery
John Bond
J.T. Webb
Arron Barker

April 23, 1942

No. 30

#### FYCUSED ABSENCES:

EXCUSED ABSENCES:			
NAME	DATE	CLASSES	REASON
2.7			
	4/10;13/42 4/18,21/42 4/13/42 4/9/42 4/9;10;11/3/25-28/42 4/9/42 4/13/42 4/13/42 4/15/42 4/15/42 4/14/42 4/16/16/42 4/	All Classes English llb All Classes All Classes All Classes Chem. p.t. All Classes Chem. p.t. All Classes	Illness