

REMOVAL OF "I" GRADE

All teachers are urged to remember that where a student leaves and "I" grade in a course no written work, examination or other make up work is to be accepted by the teacher until the regular permit (receipted) is in hand. To deviate from this policy adopted by the Cabinet is to make administration most difficult.

GRADES

Grades for the fall semester are due in the Registrar's Office not later than noon Wednesday, February 3rd. Earlier reports will be appreciated for we can record them as they come in and thus save time toward sending out the reports to our patrons. The pressure is heavy for grade reports. Thank you for your help.

CATALOG COPY

Sufficient time has now been given for department heads to get their copy ready for the Catalog of 1943-44. Please turn in your copy not later than February 6. Several have already responded. We will be grateful for your prompt response.

ADMIT TO CLASS CARDS

Class work for the spring semester begins Monday morning, February 1. There is no time to lose. Students should present their white "Admit to Class" cards to you Monday for the MWF classes, and Tuesday for the TTS classes. If they do not tell them to go directly to the Business Office immediately after class for them. No student is to be retained in class after February 2 without credentials. Thanks again! These details may seem irksome, but they are exceedingly important.

STAY IN YOUR OFFICE

Department heads or someone these may appoint should by all means stay in their offices Friday all day, and until noon Saturday of this week to assist in the spring registration.

T. C. U. FACULTY BULLETIN

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EXCUSED ABSENCES

NAME	DATE	CLASS	REASON
[REDACTED]	1/18, 19/43	All Classes	Illness
	12/30-1/13/43	All Classes	Illness
	1/19/43	All Classes	Illness
	1/6/43 1/16/43	All Classes	Illness
	1/19, 20/43	All Classes	Illness
	1/16, 19-22/43	All Classes	Illness
	1/21/43	All Classes	Illness
	1/19/43	All Classes	Illness
	1/19-21/43	All Classes	Illness
	1/19, 21/43	All Classes	Illness
	1/13, 14, 18, 19/43	All Classes	Illness
	Virginia 1/20-21/43	All Classes	Illness
	1/5-21/43	Biol. P.T.	Illness
	1/15-20/43	All Classes	Illness
	1/22/43	H.Ec.	Illness
	1/14/43	Eng. Soc.Sci.	Illness
	1/20, 21/43	All Classes	Illness
	In December	P.T.	Illness
	1/22/43	Eng.	Illness
	1/23/43	Bib. Eco.	Illness
	1/6, 12, 19/43	All Classes	Illness
	1/18, 19/43	All Classes	Illness
	1/21-23/43	All Classes	Illness
	1/18, 19/43	All Classes	Illness
	1/6, 8, 11/43	All Classes	Illness
	1/21/43	P.T.	Illness
	1/19-20/43	All Classes	Illness
	1/12-14/43	All Classes	Illness
	1/18/43	Eng. Span.	Illness
	1/12, 16-21/43	All Classes	Illness
1/20/43	All Classes	Illness	
1/21, 23/43	All Classes	Illness	
1/8-11/43	All Classes	Illness	
1/8, 9, 22/43	All Classes	Illness	
1/16-22/43	All Classes	Illness	
1/21, 22/43	All Classes	Illness	

Names redacted