T. C. U. FACULTY BULLETIN

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The Minister's Institute being held on the Campus this week has shifted the location of several classes temporarily. Thank you for your fine spirit of cooperation. These classes may now return to their regular class rooms. If you did not hear Dr. Poteat and Dr. May you missed a rare privilege. They are "tops". Dr. Poteat will speak in the Assembly, Main Building, again tonight. Dr. May will give his last address tomorrow at 11 A.M. in Brite Lecture Room.

We are still having distressing difficulty in the Business Office and the Registrar's office on account of teachers retaining students in their classes without "Admit to Class" cards. Please send them <u>immediately</u> to the Business Office. Please check this carefully. The administrative details relating to registration and records is cooperative enterprise. We will thank you for a complete check <u>now</u>. <u>Students without</u> credentials <u>must be denied further class privileges</u>.

For the benefit of all Faculty Members interested, the date of the Texas Christian Convention has been set for May 10-13. It is to be held in the First Christian Church, Fort Worth.

Counselors of Freshmen and Sophomores are again requested to maintain contact with their counselees that our program of guidance of these immature students may be continuously effective.

Summer Term Bulletins are now available in the Registrar's Office. Please call for them there. Any of your students i interested may secure copies upon request.

Please insist on an <u>official</u> <u>drop</u> for each student who for some reason does not continue your class. Those who drop all courses are reported through the Faculty Bulletin, Those who drop unofficially should be given and "F" unless you receive an official card from the Registrar's Office. If you will call by the Registrar's Office further details on this will be given in the event you do not understand.

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Names redacted

2/13/43

All Classes

Necessary