

## FACULTY BULLETIN

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### REGISTRATION DATA

The new plan for registration worked out with a reasonable degree of satisfaction. Cooperation from both students and faculty is appreciated. A few rough spots can be adjusted in planning for the fall registration to improve and facilitate the registration procedure.

To date over 725 students (including Navy V-12) have registered for the Summer-Fall Trimester. This is high tide for summer registration.

In receiving Class Admission Cards from students make sure the cards relate to classes offered through the summer or summer-fall and not fall only. Everyone will need to watch this point.

Any student attending your class without a corresponding Class Admission Card in your hand is to be sent to the Business Office immediately. This is the only way an adequate check can be arranged.

Be sure to preserve all Class Admission Cards and keep an accurate record of absences on these cards for they will be called for along with Grade Report Sheets at the close of the summer.

### PLEASE ANNOUNCE IN CLASS

At least once in every class take a moment to request the cooperation of the students in maintaining quiet in the halls during class periods. Try to get their cooperation on this item for the good of all concerned.