

REGISTRATION FIGURES (Day Classes only)

February 14, 15	968
Brite College (Grad.)	36
March 4, 5	763
March 6 (late regis.)	24
Total to date	<u>1791</u>

All of these are in school now, in the day classes. Evidently, when the total count is in for Evening College and all other registrations for one or more periods during the year (without duplication) the figure will reach 3000. Thanks for the help of everyone!

ROOMS

Because of crowded conditions on the campus several room adjustments will be needed. If you are teaching a small class in a large room, please report same to the Registrar's Office. We may be able to exchange with a large class in a small room. Teachers have been very cooperative in this matter.

REFRAIN (completing the three "R"s)

Teachers are to receive no cards from students unless the cards are stamped by the Business Office. Please check over your "Admit to Class" cards and if you find one not stamped turn it back to the student immediately and send him to the Business Office.

Make sure you have an Admit to Class Card for each student. No student should be permitted to attend class beyond the second meeting time of the class without having the card in your hand. This is imperative. To do otherwise reveals lack of understanding of the routine so essential to good administration.

Kindly come to the Registrar's Office during the hours when the office is open (9 to 12 and 1 to 4:30). To knock on the door during other hours disturbs several people.

THANKS!

We deeply appreciate the promptness and accuracy with which most of the teachers turned in their grade sheets and cards. To those who were late, well, if you will come through the next time, we will appreciate your cooperation too.

S. W. Hutton, Registrar

Please excuse the following students from classes March 6 & 7:

Mary Jo Dillehay

Eugenia Hoard

Ray Bristol