

FACULTY BULLETIN

VOL. XXII

February 19, 1948

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TEXAS CHRISTIAN UNIVERSITY
FORT WORTH, TEXAS

ATTENTION:

The grades for the fall semester were mailed early this week. Window envelopes were used for the first time. The grades were run by IBM equipment on new forms recently printed. A delay of one week in mailing grades was necessitated by errors in grade sheets and in some instances by late grade reports. To those who responded on the forty-eight hour schedule with accurate reports we are indeed grateful.

Drops, Adds, and Changes closed on the scheduled date. Every student was given the second week of school, February 9-14, in which to do this. If students ask you the question "May I add another course?" just say "NO." There will be no more changes from one section to another. Only drops are to be permitted, and should be thoroughly justified.

March 1 is the dead line for removal of "I" grades left over from the fall semester. Before the teacher can receive work of any description to make up an "I" grade the student must present a permit from the Registrar's Office. This opens the way to fairness for everyone and special favors to none. The Registrar will determine whether the fee is to be paid or not after reading the teacher's report on the reason for the "I" grade.

Lists of candidates for June 1948 graduation have been received from several department heads. Thanks for your prompt response. These reports were due February 16. Your immediate attention to this requested list will be appreciated.

Please remember students are not to be changed from one section to another. Opportunity for this transaction was given last week. The sections were to have been kept level at the time of registration.

S. W. Hutten, Registrar

APPLICATION FOR CARNEGIE GRANTS

Member of the faculty desiring information concerning grants for research from the fund established jointly by the Carnegie Foundation for the Advancement of Teaching and Texas Christian University, may obtain mimeographed copies of information in my office.

Notice is hereby given that new applications to be considered the Spring must be in my office before March 1. These applications may be for grants for research to be done this academic year, the summer of 1948, or the long session of 1948-49.

Jerome Moore, Chairman
Faculty Research Committee

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JUST A REMINDER!

MONDAY is the beginning of RELIGIOUS EMPHASIS WEEK at T.C.U.. The United Religious Council would appreciate the support of the faculty and administration. The lecture each evening will be from 7:00 to 8:00 o'clock. Please urge your students to attend. Plan on being present yourself.

Also, any faculty member who is a Methodist, please report to Don J Ver Duin.

Don J Ver Duin
Director of Religious Activities

ATTENTION

On Friday of this week the university will entertain the high school bands of Fort Worth with an all day clinic. Except for an initial convocation in the Auditorium, the work carried on will be confined to the third floor Main Building, Buildings II and III, and the Big Gym. We would like to have the University Band play for fifteen minutes in the Auditorium beginning about 8:30.

While these 400 guests will make for some confusion, we will try to keep this to a minimum and we will appreciate the cooperation of the faculty in view of the importance of having this many high school students visit our campus.

Jerome Moore, Dean
College of Arts & Sciences
T. Smith McCorkle, Dean
School of Fine Arts

Please excuse the following people who are representing the school in debate and other forensic events at the Annual Abilene Christian College Invitational Forensic Tournament, Abilene, Texas, from classes on Friday and Saturday, February 20 and 21, resp:

Rosemary Wynne Joanne McCoy Robert Routh Worth Dalton Chas. Brown
Morton Walker Frankie Robbins Jim Keen John Shirley Tommy Hann

The following boys will miss classes Friday in order to play a short concert for the high school bandmen who will be our guests:

Steve Whiffen
Horace Maddox
Gerald Wilks
Richard Wilson
Bob Sanders
Bill LeWinter

Bob Wright
Bruce Vincent
George Vaughan
Dick Rightmire
Paul Morgan
Goodwin Simpson

Emmit Spinks
Lewis Gillis
Ernest Morris
Gene Lindley
Bill Price
R. F. Woodard