

PRE-REGISTRATION

Faculty, students and all concerned have given excellent cooperation during the Pre-Registration period. Over 1,000 Students have registered for day classes to date, August 5, with one more day to go. The Registration Committee desires to express to all a word of sincere appreciation.

After Friday, August 6, no further Pre-Registration for returning students can be arranged. Those who did not pre-register will be provided for in the regular registration period for returning students, September 16, 17.

The routine processing for the registration cards now in hand calls for typing in triplicate, one copy for the Personnel Office, one for the Business Office, and the third for the Registrar's Office. The original copy will be placed on the counter for reference at the opening of school in September.

S. W. Hutton, Registrar

PLANS FOR COMPLETION OF SUMMER TERM II

1. Friday, August 27, - Last day for Final Examinations for Summer Term II.
2. Grades are to be turned in to the department heads at 9:00 A.M. August 30. The department heads will hand them to their deans by noon on that date and the deans in turn will take them to the registrar's office by 4 P.M.
3. Grades on all students to receive degrees August 29 must be in the Registrar's Office, on a sheet provided for this purpose, not later than Thursday, August 26, 3:00 P.M.
4. Baccalaureate, Sunday, August 29, 11:00 A.M.
5. Commencement, Sunday, August 29, 8:00 P.M.

FALL SEMESTER PLANS WILL BE READY FOR ANNOUNCEMENT NEXT WEEK

TO ALL DEPARTMENT HEADS

Please, please, get your Book Orders for the Fall Semester into the Bookstore. Several Departments have not turned any orders in at all. We have partial orders from other Departments.

A threatened truckers' strike set for September 1 increases the necessity for having all books wanted for September 13 shipped out of New York City not later than August 31.

Your cooperation in getting these late orders in at once will be greatly appreciated.

Louise Rumely, Manager
T. C. U. Bookstore

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CONCERNING CLASS ATTENDANCE

The following statement made to the faculty in its meeting on Monday is being repeated here for the benefit of any teachers who may have been absent:

"It is understood by the schools affiliated with the accrediting agencies, including Southern Association, Association of Texas Colleges, and the State Department of Education, that credit for a six weeks course will be given only when the student attends six weeks.

Since the number of class hours in the summer term is less than for the same amount of credit in the long session, teachers should not make agreements with students to be absent from classes a week during this short six weeks term."

Cases of brief absence on account of illness should be considered on the merits of the student's work. If you have a doubtful case, please confer with the head of your department.

Should a student be absent three times in succession, please report it to Dr. Richardson's office and if absences continue without your having some response from Dr. Richardson's office or the Registrar's Office, please report the student's name to me, together with the course number and number of absences.

Jerome Moore
Director of Summer Terms