

## FINAL ROLL SHEETS FOR SUMMER TERM II

Mrs. Moselle McNutt in charge of the IBM office will include along with the faculty bulletin this week the teachers' class rolls. Upon these sheets the report is to be made at the close of the second summer term.

Be sure to check these sheets immediately and if you have any student in a class whose name does not appear on the roll or if you see on the class roll the name of some student who is not attending your class, please notify Mrs. McNutt right away in writing that she may correct the roll.

A number of courses were withdrawn and many students withdrew from school unofficially at the beginning of the second term without notifying the Registrar's Office. Your help in correcting the rolls through the channels mentioned above will be greatly appreciated. Please do this promptly.

## PETITION SHEETS

A flood of requests for petition sheets has been coming through the Registrar's Office in the last two weeks. We will get them out at the earliest possible date and endeavor to take care of all requests of this kind by the last of August on any student now enrolled who does not have a petition sheet on file.

Please advise your students, however, that we cannot receive these requests for petition sheets during the first two weeks of September for there is not adequate time to care for these details and other necessary items in the office. We will appreciate your cooperation in this matter.

## SUMMER GRADES

You will find herewith the list of candidates for the August commencement. Grades on all students to receive degrees August 29 must be in the Registrar's Office on this sheet not later than Thursday, August 26 at 3 P.M. These should come direct to the Registrar's Office.

In the event classes must meet through Friday, August 27, examinations may be given at any regular class hour during the week of August 23-27. No special examination schedule will be set up.

Grades on all summer students are to be turned in to the Department Heads at 9 A.M. August 30. The Department Heads will hand them to their respective Deans by noon on that date and the Deans in turn will take them to the Registrar's Office by 4 P.M. on the same date, August 30.

S. W. Hutton, Registrar

## THE FOLLOWING STUDENTS HAVE DROPPED ALL COURSES

Names redacted

7-17-48  
8-12-48  
7-31-48  
7-17-48

Names redacted

6-15-48  
7-17-48  
8-13-48  
8-11-48



# FACULTY BULLETIN

August 19, 1948

The Baccalaureate Sermon for the August Graduating Class will take place at the University Christian Church at 11:00 A.M., Sunday, August 29. The faculty and graduating class will meet in the main corridor of Waits Hall; Graduating members should be present not later than 10.15 A.M. and faculty not later than 10:30. In the event of rain the faculty and graduating students will meet in the basement of the University Christian Church.

The Commencement Exercises for the August Graduating Class will be held to the north of Tom Brown Hall at 8:00 P.M., on the same day, Sunday, August 29. The faculty and graduating class will meet just south of Foster Hall; students should be present not later than 7:15 P.M. and faculty not later than 7:30. In the event of rain, faculty and students will meet in the main hall of the Administration Building.

We hope you can be present for these activities and thus have a large faculty representation at these important functions.

Please indicate below whether or not you will be present for these significant occasions. Faculty members with or without cap and gown will be in the Commencement Procession, and those without cap and gown may sit anywhere they wish at the Baccalaureate Service.

F. M. Lisle  
L. W. Ramsey      Marshalls

I will  
I will not be present in cap and gown for Baccalaureate Procession.

I will  
I will not be present for Commencement Procession.

Signature

Kindly tear along dotted line and return this lower portion of sheet to the Chemistry Department Box in the Registrar's Office by August 24.