

REGISTRATION INSTRUCTIONS FOR SUMMER 11 - 1951
TEXAS CHRISTIAN UNIVERSITY

Fine Arts Building

July 16, 1951

Registration calls for careful, cooperative, thoughtful consideration on the part of all concerned. To expedite registration procedure for the second term, please follow the routine outlined herewith:

1. NON-VETERAN students who registered for the entire twelve weeks at the opening of the first term, have only to clear with the BUSINESS OFFICE, Monday, July 16, and report to classes on July 17 (if no changes are desired.)

VETERANS who registered for the entire twelve weeks at the opening of the first term, MUST CLEAR WITH V. A. OFFICE, ROOM 209, ADM. bldg., prior to clearing with Business office.

11. Students who registered for the first term only but now desire to continue, must ADD the new courses for the second term, July 16, using regular forms available. ALL VETERANS MUST CLEAR ADD CARD THROUGH V. A. OFFICE, ROOM 209, PRIOR TO GOING TO BOOKSTORE.
111. Students who registered for the entire twelve weeks and now desire to drop the second term courses, must officially drop on OR PRIOR TO July 16. VETERANS MUST CLEAR DROP CARD THROUGH V. A. OFFICE.
- IV. VETERANS WHO ENROLLED FOR BOTH 6 WEEKS, BUT DROPPED ALL COURSES FOR FIRST SIX WEEKS ONLY, MUST CLEAR PINK CARD IN V. A. OFFICE, ROOM 209, FOR ADDITIONAL CLEARANCE OF SECOND SIX WEEKS.
- V. Those who have signed up for the entire twelve weeks and have decided to change the second term registration, must arrange to do this with drops and adds on July 16.
- VI. NEW STUDENTS entering T. C. U. for the first time are to make sure all credentials are in the Registrar's Office ahead of time, then report to the registration center on July 16. Guidance will be provided. After registering, VETERANS will clear through V. A. Office, Room 209, PRIOR TO GOING TO BUSINESS OFFICE.

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VII. II TERM REGISTRATION WILL BE HELD IN CORRIDOR OF THE AIR
CONDITIONED FINE ARTS BUILDING.

VIII. TIME: 9:00 to 12:00 a. m. and 1:30 to 4:30 p. m., with registration
starting at the front entrance of Fine Arts Bldg., on
University Drive.

Those whose last names begin with the letters:

A to L will register in the forenoon

Those whose last names begin with the letters:

M to Z will register in the afternoon.

IX. ALL STUDENTS SECURE BOOKS FROM BOOKSTORE, BASEMENT, ADM.
BLDG., VETERANS SECURE CLEARANCE FROM V. A. OFFICE PRIOR
TO GOING TO BOOKSTORE.

X. EVENING COLLEGE

1. Students registering exclusively in the Evening College will report
to the Fine Arts Building, 6:00 to 8:30 P. M., July 16. Advanced
registrations will be accepted during the regular office hours in the
Administration Building, Room 104.
2. Students who take most of their work in the day classes and desire
to register for one class in the Evening College will follow the
routine outlined for the day students.

XI. AN IMPORTANT NOTE FOR YOUR INFORMATION

1. Date for II Term Registration, July 16.
2. All day classes will begin July 17; Evening Classes, July 16, 8:25 p. m.
3. Drops, Adds, Changes, Wednesday and Thursday, July 18, 19.
4. July 19 is the last date for adds or new registrations.
5. All Drops must show "WF" or "WP", beginning July 27.

For further information write
S. W. Hutton, Registrar
T. C. U. Fort Worth, 9, Texas