

FACULTY BULLETIN

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No. 8

YOUR ATTENTION IS DIRECTED TO THESE ITEMS

Now that the special registration set-up for the second term of the summer has passed and also the period for drops, adds, and changes, you may be looking for preliminary class rolls.

CLASS ROLLS

Preliminary Class Rolls will be sent to the teachers by Monday, July 31. Please follow through promptly and accurately the instructions coming with the rolls.

Many problems have attended the opening of the second term. Some have dropped out; others have made changes. The preparation of preliminary rolls has been a difficult task. Inaccuracies of everyone who makes them comes to light.

The check you have made as suggested in the Faculty Bulletin of last week, should have cleared the rolls rather completely.

Please do not permit class privilege to a student or to students not officially enrolled.

PETITION SHEETS

With the summer registration completed, heads of departments are advised to bring petition sheets up to date to be fully ready with accurate information looking toward the fall registration beginning September 11. Grade reports are available at the Registrar's Office awaiting your request. Please come by with your petition sheets and pick up grades to match.

Please request your students attending during the second term this summer, who have reached Junior standing and have not requested petition sheets, to do so now. These cannot be filled out during the rush of fall registration. We are ready to help you now.

SUMMER ENROLLMENT

The total summer enrollment is 2,394, only 39 below the total for 1950. Detailed figures will appear in the Skiff when available. The Graduate School enrollment is much higher this summer incident to pressure to complete Masters Degrees and to match the Gilmer-Aiken stipulations.

SUMMER COMMENCEMENT

Baccalaureate is scheduled for 11:00 A.M. Sunday, August 27, and Commencement for 8:00 P.M. Monday, August 28.

S. W. Hutton,
Registrar

This figure also indicates the largest number of Masters degrees for any commencement to date.

It is now too late for additional names to be submitted for the summer commencement.

A REQUEST FOR YOUR COOPERATION

You have received the tentative class rolls for checking. If your class roll is not clear, please report to this office right away. Make sure you are not retaining in your classes a student who is not regularly enrolled for a given class. In keeping records it is essential that we be accurate. One inaccurate entry can cause more trouble than ten accurately registered.

Remember to place on all drop cards a "W" or "D" in your own handwriting and in ink.

LOOKING TOWARD THE FALL SEMESTER

There will be an period of pre-orientation for first year students for this past year. Those who do not register for that year may prove profitable in the fall.

Here is an exact copy of the general schedule for the fall registration. (See 1950-51 catalogue.)

- Orientation Open - Sunday, Sept. 10
- Pre-orientation Testing and Orientation Day - Tues. Wed. Sept. 11-12
- Registration of students above Freshman class
- (Beginning with LIBYWAR 1) - Tues. Wed. Sept. 11-12
- Registration of Freshman-CO-Operative students - Sept. 13
- First meeting of FHS classes - 8:00 AM Friday, Sept. 15
- First meeting of FTS classes - 8:00 AM Saturday, Sept. 16
- Formal Publication, Landmark Auditorium - 8:00 AM Sept. 17
- Last day for adding courses - Friday, Sept. 22

S. W. Hutton, Registrar