

# TEXAS CHRISTIAN UNIVERSITY

## REGISTRATION INSTRUCTIONS for the SECOND TERM, SUMMER, 1952 FINE ARTS BUILDING — Monday, July 14, 1952

To assure rapid and accurate registration the following procedures have been planned.  
Please follow the registration program carefully.

- I. **All students** will enter by the north or south doors of the Fine Arts Building.  
Please enroll by alphabetical order (last name initial).

8:00 to 9:00 A, B, C  
9:00 to 10:00 D, E, F, G  
10:00 to 11:00 H, I, J, K, L  
11:00 to 12:00 M, N, O, P  
1:30 to 2:30 Q, R, S, T  
2:30 to 3:30 U, V, W, X, Y, Z

- II. **Go to the front foyer** where:

1. **New Students** will clear at the New Students' Table.
2. **Returning Students** will check at the Returning Students' Table.
3. **Present at the Ticket Office** in the foyer proof that you are eligible to enroll and receive all necessary enrollment cards.
4. **Take these cards to Room 103**, north side of building, fill them out in detail except for course selections.

- III. **Go to the proper college** for counseling and approval of courses.

1. **Fine Arts**—Dean McCorkle.  
North side of front foyer.
2. **Arts and Sciences**—Dean Moore  
Front foyer and hall.
3. **School of Business**—Dean Sowell  
Room 207, second floor, north.
4. **School of Education**—Dean Smith  
Room 115, first floor, south
5. **School of Nursing**—Dean Harris  
Room 116, first floor, south.
6. **Evening College**—Dean Holsapple  
Desk in front foyer.

7. **Graduate School**—Dean DeGroot  
Room 115, first floor, south.

8. **Brite College**—Students will enroll with Dean Snodgrass in Brite College Building.

- IV. **After all courses have been accurately entered**, go to the Dean of your College for final approval. Students with undeclared majors will check with Dean Moore.

Your Dean will leave in your possession the little pink "Student Enrollment Card" for identification purposes. **After about 15 minutes** proceed as noted under item "V."

- V. **To complete your enrollment**

1. **Veterans** will report first to Room 209, Administration building.
2. **All students** will report to the Business Office tables on the main floor of the Administration Building.
3. **Get your books** at the Book Store, basement, north, Administration Building.

- VI. **A final word of guidance**

1. All Classes begin July 15.
2. Adds, drops and changes may be processed, July 16 and 17.
3. July 17, 4:30 P. M., last date for second term registrations.
4. July 25, last date to drop without "WP" or "WF."
5. Late enrollees, registering after July 14, will begin at the Registrar's Office.
6. **Evening College Students** will register, July 14, from 6:00 to 9:00 P. M. Day students registering for only one Evening College course must see Dean Holsapple at time of registration.

For further information write

**S. W. HUTTON, Registrar**

Fort Worth 9, Texas