



TEXAS CHRISTIAN UNIVERSITY
FORT WORTH, TEXAS

WANTED: DATES FOR

April, 1956

Miss Libby Youngblood, social director of the huge date book of all campus events, is most anxious to get down to writing all major events now scheduled for the next school year. She has some now, such as football games, but needs to get as many others as possible to prevent major conflicts.

Dear Staff Member:

This may seem a little early to be thinking about next year, but the calendar of events has to be prepared and we need your help.

We especially need to have dates on all big campus activities--academic, religious, social, or what-have-you. This should include such things as departmental or academic conferences (where special facilities are required), fine arts productions, the Science Open House, Religious Emphasis Week, the Sadler Lecture, the Faculty Women's Guest Day Tea, athletic events, convocations, etc.

In addition to the big things, we always have a number of smaller meetings and conferences that can be set in advance.

With your cooperation, the University-wide calendar can be fairly complete and accurate by the end of this semester. Just send me a written notice (including date and place) of any activities you will be connected with.

If you think an activity is of such importance that other events should not be scheduled in conflict with it, please indicate this. It might also help if you would indicate an alternative date if this is feasible.

Please let me have your replies by April 25. This will give us time to work out conflicts before the end of the semester.

Thanks for your help,

Elizabeth Youngblood
Elizabeth Youngblood
Social Director