FACULTY BULLETIN

VOL. XXVII November 8, 1950 No. 21

VERY IMPORTANT ITEMS NEEDING IMMEDIATE ATTENTION

1. Remember "F" grade reports are to be in the Registrar's Office by Monday, November 13. The record on each student is to be made on a separate green slip available in the office. These grades are run on lists and will be used right away by the Dean of Students, Deans of Men and Women. These for the basis for counseling. Kindly let us have these on time.

2. A Preliminary Class Roll was sent to each teacher for each class some weeks ago and corrections were called for at the time. If you know of corrections that have not been made please report right away to the IBM Office. Accuracy in keeping records depends upon the complete cooperation of everyone. Thanks!

3. You will receive the final class rolls in plenty of time for the final grade reports at the end of the semester. Again, if you permit a student to remain in your class who is not enrolled for that particular class and section you are defeating the best interests of the student and our whole registration and recording set-up. Thank you for your help.

4. Thanksgiving Holidays, according to the catalog, begin at 10 P.M. Wednesday, November 22 and end at 8 A.M. Monday, November 27. In other words Thursday, Friday, Saturday and Sunday are the four days included.

INTRODUCING OUR NEW IBM OPERATOR

Because of illness Mrs. Mozelle McNutt, who has been in the IBM Office since the machines were installed, has been obliged to give up the work. We have secured Roger Hughes, a young man of ability and experience to serve as operator. He will continue his studies as a Junior with a major in accounting.

S. W. Hutton
Registrar

OPENING OF NEW ADMINISTRATIVE OFFICES

Time marches on! The new suite of administrative offices on the first floor of the Administration Building will be formally opened on November 11th.

Faculty and students are cordially invited to drop in for a warm welcome in the new "home" of President Sadler, Vice President Nielsen, Dr. Chunn, and Mr. Keith. These offices, as well as the new Board and Conference Room, will be open for inspection between the hours of ten and twelve on Saturday morning.

Mary Beth Scott
Committee Chairman

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T.C.U. NEWS SERVICE

For the most effective coverage of an event in which you are concerned, please let the TCU News Service have your news Tip Sheets at least a week ahead. This is usually practiced, but a few times we have received news of someone's going to attend a convention after the meeting was already in session or over. When you are elected to an office, or your book is accepted by a publisher, of course, we can handle the news as a past event satisfactorily.

If you need more news tip sheets, please let us know. We appreciate your use of them to inform us of news involving you, your staffs and students. Thanks especially for your advance notices.

FACULTY DIRECTORY

A supplement showing corrections for the new Faculty Directory will be issued when the new phones have been installed and new extension numbers are available.

If you know of a wrong address, phone number, office number, etc. in the Faculty Directory, please notify the Office of Public Relations so that the change may be made in the supplement.

Ellsworth Chunn
Director of Public Relations.

FACULTY FORUM

The T.C.U. Faculty Forum meets Tuesday evening, November 14, 7:30 to 8:30 in the Faculty Lounge, Jarvis Hall. Following this year's theme: "Great Books of 1950", Dr. L. Moffitt Cecil of the Department of English will discuss the recent novel World Enough and Time by Robert Penn Warren. All faculty members and their guests are invited to attend.

Professor Glenn C. Routt
Brite College of the Bible

APPROVED ABSENCES

The following students will be absent from their classes due to attendance at the Intercollegiate Poetry Festival to be held in Baylor University, on Friday, November 10, 1950. Please permit these students to make up any work missed through their attendance at this meeting.

Grady Johnson
Jimmie Livingston
Mavis Mitchell
Martha Reppeto
Bob Weston

Lew D. Fallis
Department of Interpretation

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APPROVED ABSENCES

In order to participate in a football game with the Baylor freshmen, the following men were absent beginning with the 11:00 classes on Thursday, November 2, until the 10:00 classes on Friday, November 3:

Sammy Morrow
H. C. Knox
Ronald Dublin
John Worrell
Jack Logan
Ernest Neumann
Danny Hallmark
Glen Jones
Rusty McCollum
Bill Sitton
Bobby Joe Rolls
James Fraley
Dan Ray McKown
Danny Powell
Richard Black
Don Buck
Lanham Carter
Ike Billings
Melvin Reed
Joe Vancil
Hal Lambert
John Ramfield
Richard Bateman
Kenneth Wallis
Troy Allen
Jack Whiteside
R. C. Harris
James Waddell
Glyn Goff
Morgan Williams
Kenneth McQueen
Corky Brown
Guy Thompson
Don Ford
Bill Fagan
Harold Rose
Al Burgin
Ernest McGee
Bill Sikes
Perry Green
Gene Shields

Walter Roach
Freshman Football Coach

PLEASE ANNOUNCE TO ALL YOUR CLASSES:

"Due to the possible sell-out of tickets for the Texas game, Saturday November 18, all students are urged and warned to go to the Stadium office and pick up their tickets immediately. Tickets left over in the student section on November 15 will be sold to the public."

Mack Clark
Asst. Athletic Director